

AR  
TIMBO HIGH SCHOOL (Mountain View School District)  
23747 HIGHWAY 263 NORTH  
TIMBO AR 72680  
870-746-4303

**School Parent and Family Engagement Plan**

**This form was adapted from, *A Toolkit for Title I Parent Involvement.* Ferguson, C. (2009). *A Toolkit for Title I Parental Involvement.* Austin, TX: SEDL.**

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**District**

Mountain View School District

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**Grade Levels**

7th-12th

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**Building Facilitator and District Coordinator**

Melissa Howard

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**Title I Status**

- Schoolwide
- Targeted Assistance
- Non-Title I School

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**Percent of free and reduced lunch**

81%

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**Parent and Family Engagement Committee Members**

*(Select "Repeat" to open more entry fields to add additional team members)*

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**Enter committee members**

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**First Name**

Dusty

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**Last Name**

Mitchell

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**Position**

Principal

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**Enter committee members**

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**First Name**

Nancy

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**Last Name**

Lowery

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**Position**

Counselor

---

**Enter committee members**

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**First Name**

Stephanie

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**Last Name**

Labert

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**Position**

Library Media Specialist and Parent Facilitator

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**Enter committee members**

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**First Name**

Karen

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**Last Name**

Haley

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**Position**

Teacher

---

**Enter committee members**

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**First Name**

Lane

---

**Last Name**

Berg

---

**Position**

Teacher

---

**Enter committee members**

---

**First Name**

**Last Name**

**Position**

Parent

---

**Enter committee members**

---

**First Name**

Sherry

---

**Last Name**

Martin

---

**Position**

Parent

---

**Enter committee members**

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**First Name**

Jason

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**Last Name**

Reny

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**1. List various communication strategies used in your school to provide additional information to parents and to increase parent and family engagement in supporting classroom instruction.**

The school will distribute bi-monthly newsletters to parents that is developed with participation of parent volunteers, faculty, principal, and staff. It includes school news, a calendar of school activities, student accomplishments, and tips for parents.

Teachers will routinely contact parents on an individual basis to communicate about their child's progress through email, phone calls, or face to face.

The school will provide to parents mid-term reports every 4.5 weeks with information regarding their child's academic progress and upcoming classroom and school events.

The school will send home a copy of the student's states standardized test results when available with an explanation of those results.

The school website will provide a link for parents and students to access their child's grades, absences, missing assignments, and discipline reports via the e-school Home Access Center (HAC).

Upcoming events will be maintained on a master calendar accessible thorough the school website. In addition, events will be displayed on the school marquee.

The school will use the school website, flyers, student handbook, and parent signage to inform parents and promote parental involvement.

The Josten's SchoolWay App will be used to send school, class, and club notifications to parents, community, and students.

The school will utilize the district alert now system to provide parents with information regarding school closures, reminder of parent/teacher conferences, and other important information.

The local radio station and weekly newspaper will be used to announce upcoming events, publish honor rolls, and to acknowledge school and student achievements.

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**2. List the proposed parent meeting, conferences and activities regularly throughout this year and the dates providing flexible meeting times that you have planned to increase parent and family engagement and build staff and parent capacity to engage in these types of efforts. (Must include the 2 state mandated parent/teacher conferences each year.)**

A financial aid night will be held in the month of February to assist parents in completion of the FASFA forms and information concerning scholarship opportunities.

Graduating students with an IEP will meet with transition counselors.

An Orientation will be held for incoming 9th graders and incoming 7th graders and their parents to discuss academic requirements and course offerings for their child's academic success.

Parents will work in conjunction with their child's teacher to help develop academic improvement plans that are required for those students who were not proficient or advanced on state assessments.

Open House will be in August before school begins from 6-8 pm. An orientation will be held to discuss the Title 1 program, Smart Core Curriculum, NSLA Funding, rule changes, etc.

Two Parent/Teacher Conferences will be held. The first will be on October 19, 2017, and the second will be on March 15, 2018, from 4-8 pm.

A book fair family night will be held during both parent/teacher conferences to encourage parents to participate

in their child's reading interests.

Meetings and Conferences will be held at various times during the day or evening to better accommodate parents.

The school will encourage parents to participate in the following types of roles and activities to increase their involvement and support for student learning:

- Volunteers
- PTSO
- Guest Readers
- Guest Speakers
- Traditional Black & Gold Game & Community Rally
- Awards and Recognition Ceremonies
- Graduation
- Various Committees
- Red Ribbon Week
- Fall Festival
- Homecoming Spirit Week
- School and County Spelling Bee
- Christmas Musical
- Career Day
- Music Roots Concert

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### **3. How will your school provide information to parents about volunteer opportunities (must include state mandated parent training)?**

The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School District shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understand of effective parental involvement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.

Provide instruction to a parent on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education.

The school will provide opportunities for parents and community members to support the instructional program through such programs as VIP and PTSO.

The school will distribute informational packets each year that includes a copy of the school's parental involvement plan, survey for volunteer interest, recommended roles for parents/teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teacher sot communicate.(email, notes, phone)

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### **4. How will your school work with parents to create a School-Parent-Compact?**

School staff, parents, and students will develop a school-parent-student compact. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All stakeholders will sign the compact.

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### **5. How will your school provide opportunities for parents to be involved in the development,**

**implementation and evaluation of the school wide school improvement plan, and the Annual Title I Meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program?**

To take advantage of community resources, the school shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.

The school has enabled the formation of Parent, Teacher, Student Organization and VIP (Very Involved Parents) that will foster parental and community involvement within the school.

The THS Parental Involvement Committee will meet to make decisions regarding the allocation of available funds throughout the year.

The school will use parent survey sand review compiled results at the end of year parental involvement committee meeting to make policy and procedures changes when needed.

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**6. How will your school provide resources for parents?**

The school will distribute informational packets each year that includes a copy of the school's parental involvement plan, survey for volunteer interest, recommended roles for parents/teachers/students and school, suggestions of ways parents can become involved in their child's education, parental involvement activities planned for the current school year and information about the system that will be used to allow parents and teacher sot communicate.(email, notes, phone)

To promote and support responsible parenting, the school shall, as funds are available: Purchase parenting books, magazines, and other informative materials regarding responsible parenting through the school library, advertise the current selection, and give parents the opportunity to borrow the materials for review.

A parent center will be created in the high school library. Parents may also use the computers available to check grades and preview and use academic sites, and to locate and apply for student scholarships.

Links to online resources are available on the school website.

The process for resolving parental concerns, including how to define a problem, whom to approach first, and how to develop a solution may be found in the student handbook.

Designate a parent facilitator.

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**7. How will your school engage parents in the evaluation of your parent and family engagement efforts?**

The Title I committee made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on (1) specific needs of parents; (2) effectiveness of specific strategies; and (3) engagement of parents in activities to support student academic growth.

The parent involvement plan will be evaluated with an online survey at the end of the school year.

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**8. How will your school use the parent interest surveys to select, plan and implement parent and family engagement activities that will be offered throughout the year?**

The school will ask parents to complete a parent interest survey at the beginning of each school year to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically.

The results of the parent interest survey and the end of the year survey will be used to evaluate parental involvement efforts and plan for changes and additions for the upcoming school year.

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**9. When will your school plan the Annual Title I Meeting that must be conducted separately? (It CANNOT be held in conjunction with any other meetings or activities.)**

The school will conduct an Annual Title 1 Meeting prior to the beginning of the school year. The agenda, the sign-in sheet and the minutes for this meeting will be separate from any other events and kept on file in the school office.

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***\*After completion of this form, the school should print and submit to district for review and approval. Once approved, the school is required to post their School Parent Plan on their website.***